

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - FEBRUARY 28, 2019**

**CALL TO ORDER.** Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman John Mooney	Alderman Mike Jokerst
Alderman Bob Donovan	Alderman Jimmie Jones
Alderman Joe Prince	Alderman Donnie Stuppy
Alderman Randy Ruzicka	

Absent: Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Jones to approve the agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.**

Virgil Boyer, Commander with the American Legion Post 150 asked the Mayor and Board of Aldermen to request that the City of Ste. Genevieve become a Purple Heart City to honor Purple Heart recipients who live here or who have lived here in the past. Mr. Boyer explained that by being a Purple Heart City this will put Ste. Genevieve on the map and they will go into the Purple Heart Magazine which will get nationwide publicity. Eventually Mr. Boyer stated signs will be installed on the Purple Heart Trail. Alderman Donovan asked if the City could possibly help out with some of the costs? Mr. Toma said that it would need to be decided who's budget the cost would come out of. Mr. Boyer stated that the cost will be incurred by the American Legion, Sons of the American Legion (SAL) and the Legion Auxiliary. All were in favor of a the proclamation and it will be presented at the next Board of Aldermen meeting March 12, 2019.

Jimmie Donze, Municipal Band President presented the annual Munny Band report and reported on their annual concerts and that the Band Grant funding twelve grants last year ranging from \$150 to \$1500.

**CITY ADMINISTRATORS REPORT.** (See Attached Report) Mr. Toma reported that the architect recently met with interested contractors on the proposed renovations for City Hall/Police Department. The architect has revealed some issues with the building that will need to be addressed and will bring the building into code compliance however the initial estimates will be higher than anticipated.

**STAFF REPORTS.**

Eric Bennett - Police Chief (See Attached Report)  
Steve Wilson - Alliance Water Resource Manager (See Attached Report)  
Sandra Cabot - Tourism Director (See Attached Report)

**COMMITTEE REPORTS.** None

**PUBLIC COMMENTS.** None

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - February 14, 2019
2. Treasurer's Report - January 2019
3. RESOLUTION 2019 - 17. A Resolution re-appointing Dr. Phil Loida to the Ste. Genevieve Industrial Development Authority Board.
4. RESOLUTION 2019 - 18. A Resolution re-appointing Dr. James Brandt to the Ste. Genevieve Industrial Development Authority Board.
5. RESOLUTION 2019 - 19. A Resolution re-appointing Jack Koetting to the Ste. Genevieve Industrial Development Authority Board.
6. RESOLUTION 2019 - 20. A Resolution re-appointing Jack Koetting to the Ste. Genevieve Tourism Tax Board.
7. RESOLUTION 2019 - 21. A Resolution re-appointing Mike Fallert to the Ste. Genevieve Tourism Tax Board.
8. RESOLUTION 2019 - 22. A Resolution re-appointing Frank Myers to the Ste. Genevieve Heritage Commission.
9. Approval of a Temporary Liquor License for Friends of Ste. Gen. County Memorial Hospital for Saturday, March 30, 2019 at the Progress Sports Complex for the annual Taste of Ste. Genevieve County fundraising event.
10. Ste. Genevieve Master Gardners are requesting a street closure for May 18 & 19, 2019 for Market Street between Main and Front for their Annual Garden Walk & Plant Sale.

A motion by Alderman Ruzicka, second by Alderman Jones to approve the consent agenda with the amendments to the Board of Alderman Minutes of February 14, 2019 as stated. Motion carried 7-0-1 with Alderman Smith absent.

**OLD BUSINESS.**

**BILL NO. 4264. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 2<sup>nd</sup> READING.** A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4264 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Joe Prince Alderman Randy Ruzicka and Alderman Donnie Stuppy Naves: None. Absent: Alderman Gary Smith. Motion carried 7-0-1. Thereupon Bill No. 4264 was declared Ordinance No. 4196 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4266. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY TO ASSIST IN THE FUNDING AND COOPERATION OF THE STE. GENEVIEVE COUNTY RECYCLING CENTER. 2<sup>nd</sup> READING.** A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4266 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Joe Prince Alderman Randy Ruzicka and Alderman Donnie Stuppy Naves: None. Absent: Alderman Gary Smith. Motion carried 7-0-1. Thereupon Bill No. 4266 was declared Ordinance No. 4197 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4267. AN ORDINANCE APPROVING A BID PROPOSAL FROM SCHULTE SUPPLY, INC., EDWARDSVILLE, ILLINOIS FOR THE PURCHASE OF MATERIALS FOR THE CONNECTION FROM THE WATER SYSTEM TO THE PROGRESS PARKWAY WATER TOWER IN AN AMOUNT NOT TO EXCEED \$11,063.20 AND AMENDING THE WATER FUND BUDGET #30. 2<sup>nd</sup> READING.** A motion by Alderman Ruzicka, second by Alderman

Donovan, Bill No. 4267 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Joe Prince Alderman Randy Ruzicka and Alderman Donnie Stuppy Nays: None. Absent: Alderman Gary Smith. Motion carried 7-0-1. Thereupon Bill No. 4267 was declared Ordinance No. 4198 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4268. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 340: MISCELLANEOUS DRIVING RULES; SECTION 340.250 OPERATION OF A UTV VEHICLE AS SET FORTH BELOW. 2<sup>nd</sup> READING.** A motion by Alderman Prince, second by Alderman Stuppy, Bill No. 4268 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Joe Prince Alderman Randy Ruzicka and Alderman Donnie Stuppy Nays: None. Absent: Alderman Gary Smith. Motion carried 7-0-1. Thereupon Bill No. 4268 was declared Ordinance No. 4199 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4269. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE MUNICIPAL BAND. 1<sup>ST</sup> READING.** A motion by Alderman Prince, second by Alderman Ruzicka Bill No. 4269 was placed on its first reading, read by title only, considered and passed by a 6-0-1-1 vote of the Board of Alderman with Alderman Smith absent and Alderman Mooney abstaining.

**BILL NO. 4270. AN ORDINANCE APPROVING A BID PROPOSAL FROM WIRELESS USA, ARNOLD MISSOURI FOR THE PURCHASE AND INSTALLATION OF A FIRECOM RADIO/INTERCOM SYSTEM FOR THE NEW LADDER TRUCK IN AN AMOUNT NOT TO EXCEED \$6,038.30. 1<sup>ST</sup> READING.** A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4270 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent.

**BILL NO. 4271. AN ORDINANCE APPROVING A BID PROPOSAL FROM RICHARD STOLL, STE. GENEVIEVE, MISSOURI FOR THE PURCHASE OF A 2010 CHEVROLET SUBURBAN IN AN AMOUNT NOT TO EXCEED \$17,000.00 AND AMENDING THE RURAL FIRE FUND #60. 1<sup>ST</sup> READING.** A motion by Alderman Jones, second by Alderman Ruzicka, to table Bill No. 4271 till the next meeting so Chief Steiger can be available to answer some questions. Motion carried 7-0-1 with Alderman Smith absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**EXECUTIVE/CLOSED SESSION.** A motion was made by Alderman Donovan, second by Alderman Jones to enter into Closed Session before to discuss real estate acquisition matters as authorized by Section 610.021(2), RSMO and personnel matters as authorized by Section 610.021(3), RSMO. Motion carried 7-0-1 with the following roll call vote: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Joe Prince Alderman Randy Ruzicka and Alderman Donnie Stuppy Nays: None. Absent: Alderman Gary Smith. 6:46 p.m.

**ADJOURNMENT.** Mayor Hassler adjourned the meeting at 7:23 p.m.

Respectfully submitted by,

Pam Meyer  
City Clerk

## **CITY ADMINISTRATOR'S REPORT**

### **BOARD OF ALDERMEN**

**February 28, 2019**

- Attended Park Board meeting. They decided to have SEMO Regional Planning prepare a map of the parks
- Attended SEMO Regional Planning Meeting and Chaired the SEMO Solid Waste District meeting.
- Served on SEMO Solid Waste District grant committee. Grants were awarded to the Recycling center for building repair and to Holcim for the HHW program.
- Attended Tourism Tax Commission meeting. They going to put up billboards again.
- Participated in a MML Webinar regarding Medical Marijuana rules and local issues.
- Sandra, Mayor Hassler and I participated in a meeting with the board and staff of French Colonial America regarding ongoing cooperation.
- The lease for the AT&T tower has been reviewed by the City Attorney. His recommendations have been submitted to AT&T.
- Attended Heritage Commission meeting re: new house on Merchant.
- Addressed the first session of the Chamber Leadership meeting
- Citizen's Electric has agreed to provide notice when electric service changes for addresses we provide to them.
- Phoenix field crews plan to mobilize to the tank site over the next few days to begin prep work for painting. Obviously the temperatures will need to warm up before painting can start.
- Attended Wegmann Law ribbon cutting.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: February, 2019

### Calls for Service:

\*SGPD responded to \_\_\_ calls for service in January.

UCR	Incident Type	Count
UNKNO	UNKNOWN PROBLEM(MAN DOWN)	2
UNCON	UNCONSCIOUS	1
TTC	TRY TO CONTACT	2
TRAUM	TRAUMATIC INJURIES(SPECIFIC)	1
THREA	THREATS	6
THR	THREAT	1
THEFT	THEFT	7
SUSP	SUSPICIOUS ACT	26
STROK	STROKE(CVA)	1
SICK	SICK PERSON(SPECIFIC DIAGNOSIS)	1
SHOTS	SHOTS FIRED	4
SEIZ	CONVULSIONS/SEIZURES	2
RESID	RESIDENTIAL FIRE	1
RDHAZ	ROAD HAZARD	7
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
PROWL	PROWLER	1
PROP	PROPERTY DAMAGE	2
PRISO	PRISONER TRANSPORT	2
PICK	PICK UP	1
PEACE	PEACE DISTURBANCE	1
PAPER	PAPERS SERVED	3
OVER	OVERDOSE/POISONING(INGESTION)	2
ORDIN	ORDINANCE VIOLATION	3
OPEN	OPEN DOOR	2
ODOR	ODOR OF GAS	1
MVAU	MVA UNKNOWN INJURY	1
MVAN	MVA NON INJURY	5
MOTO	MOTORIST ASSIST	5
MISSA	MISSING ADULT	1
MISC	MISCELLANEOUS	65
LIC	LOST OR STOLEN LIC PLATE	1
INVEP	INVESTIGATION POLICE	14
INVEF	INVESTIGATION FOR FIRE	4
INFO	INFORMATION ONLY	4
HEART	HEART PROBLEMS/A.I.C.D.	2
HARA	HARASSMENT	3
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	1
FUGI	FUGITIVE ARREST	5
FRAUD	FRAUD	3
FOUND	FOUND PROPERTY	1
FIGHT	FIGHT	1
FALLS	FALLS	7
EXTRA	EXTRA PATROL	2
DOMES	DOMESTIC DISTURBANCE	1
DIST	DISTURBANCE	12
DIFBR	BREATHING PROBLEMS	2
DIABE	DIABETIC PROBLEMS	1
DFS	ASSIST DFS	3
CWB	CHECK WELL BEING	3
CUSTO	CHILD CUSTODY	1
CI	C AND I DRIVER	2
BURG	BURGLARY	2
ATSUI	ATTEMPTED SUICIDE	1
ASSIP	ASSIST FOR POLICE	3
ASSIA	ASSIST FOR EMS	1
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	2
ANIM	ANIMAL CALL	8
A911	ABANDON OR OPEN 911 CALL	3
8121	TRAFFIC STOP	149
8085	PERSON CHECK	1
1073	ALARM BURGLARY	9
1059	ESCORT	7
1055	INTOXICATED PERSON	1
		3
Total:		420

**Staffing:**

\*We are currently down 2 officers. Officer Goldsmith accepted a position with Perryville Police Department, and Probationary Officer Corbett resigned his position as well.

**Training:**

\*Our department qualifying all personnel on the newly purchased weapons, and will transition to the new firearms once everyone has gone through the qualification.

**Meetings attended:**

\*I attended 2 Board of Aldermen meetings in January.

**Facility:**

\*We have begun hosting scheduling the pre-bid meetings with contractors again. We hope to have the bids back and approach the board in March for approval to begin the remodel project.

**Equipment/Maintenance:**

\*Both new patrol vehicles are in service. Thank you again for the support.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*We have made a grant application to the Community Foundation for mobile radios. We're still waiting to hear if that gets funded.

**Miscellaneous:**

\*We have begun educating the public on the April 2 Property Tax Levy. So far, we have been met with a lot of support. We hope to contact as many citizens as we can before the election. If anybody has any questions, we would be happy to answer them.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**January 2019**

### **Water Treatment Plant**

- We performed some exploratory work on the raw water line that it used to move water from the wells to the plant. This line has gradually decreased the number of gallons that can produced.
- Well #3 failed upon start up. The well motor and pump were replaced. Well #3 has been in service since 2001 and is a primary well
- High service pump motor for #2 High Service Pump failed in December. There were hopes of a factory defect and the unit would be covered under warranty, but that is not the case. The motor is to be rebuilt and returned at this point.
- The Lime system mixer was not working for a few days this period. We found a defective fuse in a panel. The delay of repairs was caused by delivery time for the fuses needed.

### **Waste Water Treatment**

- The rotor bearing on the north rotor failed. The replacement parts are ordered with an expected delivery date of mid-March.
- The UV system that is in need of replacement will be put out for bid in the near future. The bid documents are complete and under final review and will be out for bid soon
- The generator was inspected and a defective block heater sensor was replaced.
- The composite sampler that was sent back to the manufacturer for repairs to the display has been returned and works great.
- Staff performed a round of routine maintenance at the wastewater plant.



**OPERATIONS REPORT – Ste. Genevieve**

**Treatment**

**WASTEWATER PLANT EFFLUENT QUALITY**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	4.98	2.8	8.02	n/a
Peak Day	5.77	3.50	8.33	n/a
Percent Removal	89.2%	96.1%		

**NPDES EFFLUENT LIMITATIONS**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	2.9
Monthly Average	2.4

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow 1.120 MG- January 24th, 2019  
 Daily Maximum loading 1517lbs. – January 3rd, 2019





## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff performed routine jetting of 3000ft of sewer mains.
- Virginia Street Lift Station pumps were pulled and inspected due to a pump overload alarm. This was caused by rags and a diaper clogging the pump
- The manhole on Academy Street was relined and a new bench was poured to ensure proper flow.
- Staff pulled and cleaned the Hwy 32 pumps
- The new pump for the Industrial Park lift station was delivered and installed.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- The materials for the water tower supply line have been put out for bid.
- A home owner called with a low water pressure complaint on Cherry St. Upon inspection it was found that the customer's water softener had failed and created a restriction in her line.
- The site work that was need for the supply line to the new tower had been completed.
- We had a meeting with the county and contractors concerning the filling of the new water park.
- Staff performed an inventory of all parts and fittings.

#### Customer Service

- Staff performed 41 line locates
- Staff performed 106 work orders
- Staff performed 22 disconnects for non-payment.
- There were 6 loads of lime purchased

#### Project Updates

- The water tower is complete and the contractor will be constructing the containment system beginning the first week of March. Once they are set up they will have to wait for warmer temps to begin painting.



## OPERATIONS REPORT – Ste. Genevieve

### Safety

- Staff review of the Hazards of working in cold weather and PPE required.
- All staff reviewed a safe driving module.
- New hard hats were purchased for staff.
- All confined space air monitors were calibrated

### Regulatory

- All testing and reports were submitted on time.

### Training

- Casey Beckham completed a multi-day training class and now holds a DS-I and Drinking Water-D licenses for the State of Missouri.

### Concerns for the Month

- The painting of the new water tower will be delayed until Spring.

### Positives for the Month

- Tower is completely constructed.
- Staff continues to work towards upgrading and obtaining licenses

Have a county coordinator and a committee

Bicentennial Benches                      *Suggesting a landscaped area, bicentennial bricks along Market Street*

Time Capsule

Lectures throughout the year                      *Have a 'Kids Day' hosted by the historic sites and museums*

Planting of Bicentennial tree(s) at various locations in the county

Bicentennial Art Contest for Children/Adults

History through a fashion show

Request that our Muni Band play all Missouri Songs one night

John Scott Memorial Statue or Marker

Traveling Cast of Characters from 1812-1820 at Jour de Fete and other festivals/Territorial era Spirit Reunion

Memorial to Ste. Genevieve Residents who served in Territorial positions and the MO Constitution Convention

Put signs on houses that were in existence at the time of Missouri Statehood/ Have a House Tour

Bike Ride / Marathon / Walk

Establish a bicentennial park

Work with local quilt clubs to coordinate an entry for SG County to the MO Statewide Bicentennial Quilt, and then also create a full size Ste Genevieve Bicentennial Quilt to be displayed locally.

Publish a pamphlet on Ste. Genevieve's contributions to Missouri Statehood

Bicentennial Parade

Historical document display at the Welcome Center related to the Time Period

Bicentennial Art Walk/Plein Air with a bicentennial theme

Bicentennial Birthday Party – Aug 10<sup>th</sup>

Proclamation by the Mayor and County Commissioners

Concert of Missouri Songs by High School Choir

Have Dancers perform the Missouri Waltz and Missouri Square Dances at JDF and Rural Heritage Day

Have a bicentennial window display /contest

Territorial/Statehood themed History Conference – *include a storyteller*